

## 2019 SRAA® Registration Instructions

April 1, 2019

**Deadline** -Lightweight Certification to compete in the 2019 SRAA® Championship  
([www.sraa.net/lightweight-rules/](http://www.sraa.net/lightweight-rules/))

April 8-14, 2019

Go to Regatta Central's website ([www.regattacentral.com](http://www.regattacentral.com)). Check that all of your athletes who *might* compete at the SRAA® Regatta are on the roster and that waivers have been signed.

- If you do NOT have a user account with Regatta Central, set up a new account and import your Roster.
- Questions regarding Regatta Central User Accounts and/or Roster should be sent to Regatta Central:  
Telephone: (614) 360-2922  
Email: [support@regattacentral.com](mailto:support@regattacentral.com)  
Support Hours: Weekdays 9am-5pm EDT

### Schools Without Qualifying Regattas

April 9-May 14, 2019

Schools without qualifying regattas may Petition for Open Slots.

- Early acceptance may be given to schools that are traveling from the opposite coast or long distances.
- Those schools meeting the requirements for consideration of early acceptance will be notified on a rolling basis.
- Acceptance of an Open Slot must be completed within 48 hours of notification. Payment or Purchase Order Authorization Form is expected at time of acceptance.
- The deadline to petition for one of the Open Slots is Tuesday, May 14, 2019 at 5pm EDT.
- All decisions on petitions will be made by Wednesday, May 15th. At that time, all petitioners will be notified via email from Regatta Central indicating their status: Accepted, Waitlisted or Denied.

To Petition for one of the Open Slots

- Log on to Regatta Central and select the Petition option for the event in which you would like to petition.
- The Petitioner **MUST** provide a short paragraph justifying the petition entry; include previous results and as much detail as they believe will help the Petition Committee in determining the Boat's qualifications.

- **Without supporting evidence, the petition will not be considered.**

May 15, 2019

A subcommittee of the SRAA® Board of Directors will consider petitions as they are received; with priority given to competitive teams that do not participate in one of the qualifying regattas. Again, schools will be notified by email No Later Than Wednesday, May 15, 2019 whether their petition has been Accepted, Waitlisted, or Denied.

May 17, 2019

Schools who receive notice on Wednesday May 15, 2019, must accept the petitioned bid and make payment on Regatta Central No Later Than Friday May 17, 2019 at 11:59PM EDT. Purchase Order Authorization Form is due at this time if paying by check or Purchase Order. If payment or related paperwork is not received by this deadline, a **\$100 late fee will be assessed** for each entry.

May 20, 2019

If **payment of the entry plus late fee** are not received by Monday, May 20, 2019 at 11:59PM EDT, the slot will be forfeited and offered to the first waitlisted entry.

Team Roster Eligibility Form must be completed, SIGNED, and emailed ([info@regattatiming.com](mailto:info@regattatiming.com)) due by 11:59pm EDT.

**Lineups are due No Later Than 11:59PM EDT, Monday May 20, 2019.**

## Schools With Qualifying Regattas

Schools will only be eligible to enter boats on Regatta Central once they have qualified.

**Please take note of the following instructions:**

- DO NOT ENTER A QUALIFIED BOAT IN A PETITIONED SLOT.
- A SCHOOL MAY ONLY QUALIFY ONE BOAT PER EVENT CATEGORY.
- YOU MAY NOT PETITION FOR AN OPEN SLOT UNTIL AFTER YOUR QUALIFYING REGATTA.
- QUALIFIED BOATS WILL BE AVAILABLE ON REGATTA CENTRAL AT 5PM EDT ON THE MONDAY AFTER YOUR QUALIFYING REGATTA.
- IF YOU DID NOT QUALIFY, YOU MAY PETITION FOR ONE OF THE OPEN SLOTS.
- DEADLINE FOR PETITIONING IS NO LATER THAN 5PM EDT, TUESDAY, MAY 14, 2019.

May 13, 2019

After 11:59pm EDT on Monday, May 13, 2019, all **UNREGISTERED** qualified boats will be removed from Regatta Central and their slots become **Open Slots**.

After this deadline you will have to petition to be considered for an Open Slot. The deadline for petitioning is No Later Than **5pm EDT, Tuesday May 14, 2019**.

### SUNDAY NIGHT OF YOUR QUALIFYING REGATTA WEEKEND

The Qualifier Representative is responsible for reporting official event results to Charles River Timing (info@regattatiming.com) **No Later Than 11:59PM EDT on Sunday of the regatta weekend.**

- **NOTE: Only crews who actually qualify may fill the bids from each Qualifying Regatta.** If one of the Automatic Bid slots is not filled by the qualifying crews, that Bid will be moved into the "Open Slots" where all crews may petition for that slot.  
*Example: GV8 - if a crew did not place in the top 4 in their final; they may not fill one of the automatic bid slots*
- **If the Qualifier Results and bid information are not received from the Qualifier Representative by the posted deadline, the automatic bids will be added to the "Open Slots".** Schools will then have to petition each boat to be included in the Championship. The deadline to Petition an Entry is No Later than 5pm EDT, Tuesday May 14, 2019

- Charles River Timing will authorize entry in Regatta Central and schools will be able accept their bids; make payment by credit card or make necessary notification of check or purchase order payment.
- **After 12pm (noon) EDT on the Monday following your qualified regatta, you may log into Regatta Central and populate your qualified boats.**
- If you do not see your entries on the date listed below, please contact Deb at Charles River Timing ([deb@regattatiming.com](mailto:deb@regattatiming.com)).
- **DEADLINE to accept your Automatic Bid and complete the entry process at Regatta Central is 11:59PM EDT on Monday May 13, 2019. Payment of entries or submission of Check Authorization Form is due at the time of accepting bids.**

EVENT DATE(s)	QUALIFYING CHAMPIONSHIP REGATTA	ENTRIES AVAILABLE IN REGATTA CENTRAL
4/13-4/14	Florida State Sculling Championship	4/15
4/13-4/14	West Coast	4/15
4/27	Garden State Scholastic Championship	4/29
4/27-4/28	Florida State Sweeps Championship	4/29
5/4	Virginia Scholastic RC- Day 1	5/6
5/4 - 5/5	Philadelphia City Championship	5/6
5/5	WMIRA Championship	5/6
5/11	Virginia Scholastic RC - Day 2	5/13
5/11-5/12	Midwest Championship	5/13
5/11-5/12	New York State Scholastic Championship	5/13

If you do not see your entries on the date listed above, please contact Deb at Charles River Timing ([deb@regattatiming.com](mailto:deb@regattatiming.com)).

## Petitioning for Open Slots for Schools with a Qualifying Regattas

Schools with qualifying regattas may petition for an Open Slots beginning the Tuesday following their qualifying regatta.

**Schools must submit their Petition No Later Than 5PM EDT Tuesday, May 14, 2019.**

**REMINDER: Do not submit a Petition for a Boat that Qualified.**

### To Petition for one of the Open Slots

- Log on to Regatta Central and select the Petition option for the event in which you would like to petition.
- The Petitioner **MUST** provide a short paragraph justifying the petition entry; include previous results and as much detail as they believe will help the Petition Committee in determining the Boat's qualifications.
- **Without supporting evidence, the petition will not be considered.**

### May 15, 2019

A subcommittee of the SRAA Board of Directors will consider petitions as they are received; priority is given to competitive teams that do not participate in one of the qualifying regattas. Schools will be notified by email No Later Than Wednesday, May 15, 2019 whether their petition has been Accepted, Waitlisted or Denied.

### May 17, 2019

Schools must accept their petitioned bid and make payment on Regatta Central No Later Than Friday May 17, 2019 at 11:59PM EDT. Purchase Order Authorization Form is due at this time if paying by check or Purchase Order. If payment or related paperwork is not received by this deadline, a **\$100 late fee will be assessed** for each entry.

### May 20, 2019

If **payment of the entry and late fee** are not received by Monday, May 20, 2019 at 11:59PM EDT, the slot will be forfeited and offered to the first waitlisted entry.

Team Roster Eligibility Form must be completed, SIGNED, and emailed ([info@regattatiming.com](mailto:info@regattatiming.com)) due by 11:59pm EDT.

**Lineups are due No Later Than 11:59PM EDT, Monday May 20, 2019.**

**PAYMENT**

For Crews who earned an Automatic Bid:

- Payment is expected at the time of accepting your Automatic Bid, due No Later Than **11:59PM EDT Friday May 17, 2019.**

For Crews who petitioned for an open slot:

- Payment is expected at the time of accepting your Petitioned Bid, due No Later Than **11:59PM EDT Friday May 17, 2019.**

Credit Cards are accepted on Regatta Central.

**All Purchase Order Authorization Forms for Checks or Purchase Orders are due No Later Than 11:59PM EDT on Friday, May 17, 2019.** Checks will not be accepted without prior authorization.

The Purchase Order Authorization Form can be found at the SRAA® website.

**The Completed Form must be emailed to [info@regattatiming.com](mailto:info@regattatiming.com)**

If payment and/or required paperwork is not received by 11:59PM EDT on Friday, May 17, 2019, a late fee of **\$100 per entry** will be assessed.

**If payment and/or required paperwork and the Late Fee for each entry is not received by 11:59PM EDT on Monday, May 20, 2019, those entries will be scratched and not allowed to Race.**

**NO CREW WILL RACE WITHOUT PAYMENT IN FULL.**

**Entry Fees**

Boat Class	Base Fee
8+	\$ 190
4+	\$ 120
4x	\$ 120
2x	\$ 80
1x	\$ 55

**There is no longer a formal TEAM CHECK-IN process at the venue. SRAA® will have a Board Member on site Thursday afternoon and Friday morning to answer questions.**

## Chronological Deadlines

February 28, 2019

- Qualifying Regattas must submit to SRAA® the name of a Qualifier Representative to serve in the capacity of notifying Charles River Timing of the results of their Qualifying Regatta and who has accepted their bid to compete at SRAA®. (Results must be submitted **No Later Than 11:59PM EDT ON SUNDAY NIGHT OF YOUR QUALIFYING REGATTA WEEKEND**)

April 1, 2019

- Lightweight Certification is due to SRAA®
- Charles River Timing will reach out to the Qualifier Representative from each Qualifying Regatta to provide them with instructions for submission of results.

April 8, 2019

- Schools without a Qualifying Regatta may begin to Petition for Open Slots

May 13, 2019, 11:59PM EDT

- Deadline for all Qualified Boats to Complete the Entry Process on Regatta Central and submit Payment or check authorization form - if schools miss this deadline, they will have to go through the petition process for one of the Open Slots

May 14, 2019, 5:00PM EDT

- Deadline to submit a Petition for one of the Open Slots

May 15, 2019

- Notification of Petition Decision

May 17, 2019, 11:59PM EDT

- Payments Due; Late fee assessed after deadline
- Purchase Order Authorization Form is Due; Late fee assessed after deadline

May 20, 2019

- Final Deadline for all Entry Payments and Late Fees- or entry forfeited
- Deadline for Team Roster Eligibility Form
- Deadline for Lineups to be Entered into Regatta Central
- After this date-50% Substitution Rule goes into effect